

UNIVERSITY OF THE THIRD AGE –Watford & District
Minutes of the Study Group Leaders' Meeting
held on Friday 24th October 2008 at 2.30 pm in Hollytree House.

1. The Chairman welcomed the Study Group Leaders to the meeting.
2. Present: 36 SGLs. Apologies 11.
- 3 The Minutes of the last meeting were approved by those present.
- 4 The Treasurer thanked the 49 out of 50 SGLs who had returned their half yearly statements. Information for new SGLs; the Treasurer and Study Group Co-ordinator are happy for SGLs to run their group as they will. Half yearly accounts are required and all monies held by SGLs have to be accounted for to the Committee.
5. New Groups Barbara Rogers' Film Group, Manipulating Digital Images with John Foster, and Storytelling with Dorelle Boardman.

Architecture Course is **not** a Study Group. There will be a second course sometime in the future. Priority will be given to those who had signed up unsuccessfully for the first one.
6. SGL Packs and information are available as hard copy or on the web.
7. Computer and other Courses: Beginners' Course in November and Excel Course in January. The Head of Languages from Watford Boys' will contact us in the future. Some members interested in Latin but?
8. Study Group Fair, the alternative this year was perhaps not as successful. It was agreed to have a fair with a difference, and a small steering committee was set up: Peter Andrews, Dorelle Boardman, Jackie Connal Yvonne Fitton and Jan Prest, Please send any suggestions to this committee in writing. Members will be informed at a monthly meeting.
9. National Subject Co-ordinator, some of these have excellent ideas, make use of them.
10. Margaret Foster will now be joint Study Group Co-ordinator together with Dennis Fitton. There will be three vacancies for the Committee at the next AGM.
11. Please inform Membership Secretary of any changes in address /telephone number.
12. Corrections and omissions for Study Group Synopsis will appear in the December Newsletter. Please notify Study Group Co-ordinator of groups that are full.
13. Keep Almoners up to date of illness and. deaths
14. Date of next SGLs' meeting Friday 20th March 2009 at 2.30 pm in Hollytree House.
15. **AOB**
 - a. Report from the Regional Representative: at the last area forum meeting it was suggested that SGLs should have a deputy who can take over if necessary. Secondly SGLs should be aware of any member's illness, especially on outings.
 - b. Advance notice from Jackie Connal that there will be a trip to Croatia in October 2009.
 - c. There was a suggestion that new members should be made especially welcome. A label will be offered to new members at the monthly meeting, so that they can be recognised.
 - d. Visiting speakers to SGs should have their expenses paid and if there is a fee, this to be paid for by group members.
 - e. The Chairman paid tribute to President Reg Cooke.
- 16 The Chairman closed the meeting at 4.15 pm.