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1st March 2011

Dear Member

AGM 2011 -IMPORTANT INFORMATION

This is the **only mailing** you will receive related to **Membership** and the **Annual General Meeting for this year**. Every member will receive this communication (3 sheets) **by hand, by post or by email**.

All the information you will need is given here and is also available on our website.

Accompanying this letter are

1. **Your Membership Renewal Form** covering the period 1st April 2011 to 31st March 2012
   Please complete and return asap. Cheques will not be banked until after April 1st.
   Please note that after April 30th your Membership will lapse.

2. **Nomination for Committee form** and **Members' Items for AGM Agenda**.
   To fill our complement, we need two new committee members. It is important that the committee receives new members with new ideas and skills. Please consider serving yourself (it is a 3 year commitment), or ask someone you feel may be willing to be nominated.
   NB This form must be received by 14th April.

The **Final Agenda, Chairman's report, Audited Accounts and Treasurer's report,** and **Minutes of last year's AGM** on Tuesday 1st June 2010,**,** will be circulated at the same time as the **May 2011 Newsletter.** Please receive or collect as normal**.**

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Our Fourteenth Annual General Meeting will be held at **10.00am on Tuesday 7th June 2011** at the Police Sports & Social Club, Aldenham Road, Bushey. The Agenda will follow the usual format, as shown below. More detail will be provided in the **Final Agenda.**

a. Welcome to members and apologies for absence.
b. Approval of Minutes of AGM held on 1st June 2010 and Matters Arising
c. Receipt and approval of Chairman's Report and examined Accounts.
d. Consideration of motions from the Committee.
e. Election of 2 committee members . Ballot papers will be provided if necessary.
f. Renewal of the mandate for changes to the membership fee to a maximum of £25 expiring 31st March 2012.
g. Any notified Items for Agenda (see sheet for Committee Nominations and Items for the Agenda)
h. Any other business. (A.O.B.)

Margaret Redding – Secretary